

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



November 17, 1998

ALL COUNTY INFORMATION  
NOTICE NO. I-69-98

**REASON FOR THIS TRANSMITTAL**

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

TO: COUNTY FISCAL OFFICERS  
COUNTY WELFARE DIRECTORS

SUBJECT: STATISTICS REQUIRED BY THE EDUCATION CONSOLIDATION AND  
IMPROVEMENT ACT OF 1981

This letter contains instructions for the collection and reporting of FY 1998-99 (reporting month October 1998) data required by the Education Consolidation and Improvement Act (ECIA) of 1981. The information entered on the two enclosed statistical forms (Statistical Report on CalWORKs FG/U Recipients Ages 5-17 Needed to Implement the Education Consolidation and Improvement Act of 1981 (CA 802) and Statistical Report on Children in Foster Care Needed to Implement the Education Consolidation and Improvement Act OF 1981 (CA 803)) will be used by the California Department of Education to allocate federal education funds to school districts. The due date for these reports is November 30, 1998.

To assist in the allocation of ECIA funds, the county welfare department is to release to county superintendents of school and/or superintendents of school districts and their representatives, upon request, the address of each federally eligible child, age 5 through 17, in CalWORKs families receiving a CalWORKs FG/U cash grant. This is authorized by Division 19, Confidentiality of Information Manual of Policies and Procedures, Section 19-004.61 and 19-004.62. The information may be a computer or manual listing and should display, separately, families receiving a grant of \$1,370.83 (or less) and \$1,370.84 (or more). The name of the school attended by the child does not have to be indicated. Welfare offices are to disclose only the information required. Addresses may not be retained after the information is provided and no one but the school superintendents or their representatives may have access to the information.

The reporting month for the ECIA report on CalWORKs FG/U and FC children is October 1998. Only federally eligible CalWORKs FG/U children and all FC children age 5 through 17 and born in the period November 1, 1980 through October 31, 1993 placed in family homes (non-group home placements) who receive public funds should be included. All grants/payments issued for the month of October 1998 are to be reported even though the warrant may have been issued in another month. Each county must use the integrated payroll. No sampling or estimating may be used in preparing these reports.

The form and instructions for reporting on CalWORKs children are enclosed and reflect those changes appropriate to process the October 1998 ECIA reports. A supporting list of only those federally eligible children, age 5 through 17, in CalWORKs families receiving grants of \$1,370.84 or more is required. Do not submit to the California Department of Social Services a list of federally eligible children in families receiving grants less than this amount.

For reporting purposes, FC children include all children placed in 24-hour out-of-home care who receive federal, state or county funds. The exception to this is children placed in group homes. The reporting of FC children is to be compiled separately for in-county and out-of-county placements.

In-county placements are those children who are aided by your county and reside in your county. Out-of-county placements are those children who are aided by your county but reside in another state or county. Again, reportable children are those age 5 through 17. Do not report children aided by another state or county. No supporting list is required for FC children.

If there are any questions regarding these reports, please contact Nguyet Nguyen, Reports Unit, Data Operations Branch, at either CALNET (916) 485-6921 or Telephone (916) 445-6921.

***Original Document Signed By  
Werner Schink On 11/17/98***

Werner Schink  
Acting Deputy Director  
Program Planning and Performance Division

Enclosures

c: CWDA

Send one copy to:

Department of Social Services  
 Reports Unit, M. S. 19-81  
 P. O. Box 944243  
 Sacramento, CA 94244-2430

STATISTICAL REPORT ON  
 CalWORKs FG/U RECIPIENTS AGES 5-17  
 NEEDED TO IMPLEMENT THE  
 EDUCATION CONSOLIDATION AND IMPROVEMENT ACT OF 1981

Date	
County	
Report Month	October 1998

## 1. CalWORKs FG/U families with federally eligible children, ages 5 - 17:

- a. Number with Grants of \$1,370.83 or less \* .....
- b. Number with Grants of \$1,370.84 or more.....
- c. Total number .....

Families	Children

\* Do not include zero-grant cases.

2. Total of CalWORKs FG/U families **regardless** of federal eligibility  
 or age of children or amount of grant.....

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3. Attach a list of federally eligible children in families receiving a grant of \$1,370.84 or more per month.

Person to contact regarding this report

Telephone Number

(       )

## INSTRUCTIONS FOR FORM CA 802

October 1998

### REPORT ITEM 1. CalWORKs FG/U FAMILIES WITH FEDERALLY ELIGIBLE CHILDREN AGES 5-17:

- 1.a. In the Families box, enter the number of families that have at least one federally eligible child and a grant of \$1,370.83 or less\*.

In the Children box, enter the number of federally eligible children in the families that have at least one federally eligible child and a grant of \$1,370.83 or less\*.

\* Do not include zero grant cases.

- 1.b. In the Families box, enter the number of families that have at least one federally eligible child and a grant of \$1,370.84 or more.

In the Children box, enter the number of federally eligible children in the families that have at least one federally eligible child and a grant of \$1,370.84 or more.

- 1.c. In the Families box, enter the sum of the "Families" in items 1.a. and 1.b.

In the Children box, enter the sum of the "Children" in items 1.a. and 1.b.

### REPORT ITEM 2. ALL CalWORKs FG/U FAMILIES REGARDLESS OF FEDERAL ELIGIBILITY, AGES OF CHILDREN OR AMOUNTS OF GRANT:

Enter in Item 2 (provided from the October 1998 integrated payroll) the **total** number of CalWORKs FG/U families **regardless** of federal eligibility, ages of children or amounts of grant.

### REPORT ITEM 3. SUPPORTING LIST ATTACHED:

For the families receiving a cash grant of \$1,370.84 or more with at least one federally eligible child, prepare a list with the following information **listed in case number sequence** under the following headings:

<b>Case Number (including FBU and Person Number)</b>	<b>Amount of October CalWORKs Grant</b>	<b>Federally Eligible CalWORKs Children (5-17)</b>	
		<b>Name</b>	<b>Birthdate</b>

The October 1998 CalWORKs FG/U grant is defined as the cash payment shown on the October 1998 integrated payroll.

To minimize errors, please apply the attached Survey Check List For Forms CA 802 and CA 803 to the supporting list to ensure that the correct number of cases and children ages 5-17, receiving a grant in October 1998, are being reported. Submit list with completed reports.

This report is due no later than November 30, 1998.

Send one copy to:

Department of Social Services  
 Reports Unit, M. S. 19-81  
 P. O. Box 944243  
 Sacramento, CA 94244-2430

STATISTICAL REPORT ON  
 CHILDREN IN FOSTER CARE  
 NEEDED TO IMPLEMENT THE

EDUCATION CONSOLIDATION AND IMPROVEMENT ACT OF 1981

Date	
County	
Report Month	October 1998

INSTRUCTIONS:

Report separately the total number of foster care children placed in-county (item 1.a) and the total number of foster care children placed out-of-county (Item 1.b) who are 5 through 17 years of age (born November 1, 1980 through October 31, 1993), reside in family homes (non-group home placements) and receive public funds. In-county placements are those children aided by your county who reside in your county. Out-of-county placements are those children aided by your county who reside in another state or county. Do not report children aided by another state or county.

Public funded programs for children in California include Title IV-E and the state-only CalWORKs - Foster Care (CalWORKs-FC) Program; Title IV-B, Child Welfare Services Program (only Specialized Child Protective Services); public agency foster homes; and placements ordered by the courts when care is paid with public funds. For purpose of this report, family homes include licensed foster family homes, license-pending foster family homes, the home of a relative or nonrelated legal guardian, licensed small family homes and the certified home of a foster family agency. Do not include children placed in group homes (institutions) in this report. They are not funded under Public Law 95-480. Enter the total number of reportable children in Items 1.a., 1.b., and 1.c. below, as appropriate.

The report period should be as of October 31, 1998. If another date in October is more convenient for compiling the data, it may be used and specified below; however, the child may not have been reported in the CalWORKs FG/U totals on Form CA 802.

This report is due no later than November 30, 1998.

1. Number of children ages 5 - 17 in non-group home foster care:

- a. In-County total number of children ages 5 - 17  
 in non-group home foster care..... \_\_\_\_\_
- b. Out-of-County total number of children ages 5 - 17  
 in non-group home foster care..... \_\_\_\_\_
- c. Total number of children ages 5-17 in non-group  
 home foster care (a. + b. above)..... \_\_\_\_\_

*Reports as of  
 October 31, 1998*

Person to contact regarding this report	Telephone Number  (       )
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Send one copy to:

Department of Social Services  
 Reports Unit, M. S. 19-81  
 P. O. Box 944243  
 Sacramento, CA 94244-2430

## EDUCATION CONSOLIDATION AND IMPROVEMENT ACT OF 1981

## SURVEY CHECK LIST FOR FORMS CA 802 AND CA 803

Date	
County	
Report Month	October 1998

The following checks have been made on the data needed for allocation of fiscal year 1998-99, Education Consolidation and Improvement Act of 1981, Chapter I funds:

- | A. The following summaries have been completed and are attached:  | CHECK<br>BOX             |
|---|--------------------------|
| 1. The total number of CalWORKs FG/U Family Budget Units and Federally Eligible Children ages 5 through 17 receiving grants of \$1,370.84 or more and those receiving grants of \$1,370.83 or less. (form CA 802, Report Item 1)..... | <input type="checkbox"/> |
| 2. Totals from the entire October 1998 integrated payroll for total CalWORKs FG/U families regardless of federal eligibility, ages of children or amounts of grants. (form CA 802, Report Item 2).....                                | <input type="checkbox"/> |
| 3. A supporting list of federally eligible children ages 5 through 17 in CalWORKs families receiving grants of \$1,370.84 or more detailing information about each included case (form CA 802, Report Item 3).....                    | <input type="checkbox"/> |
| 4. The total number of all children ages 5 through 17 in Non-Group home Foster Care. (form CA 803, Report Item 1).....  | <input type="checkbox"/> |
| B. Total Report Item 1.b. (Form CA 802), for grants of \$1,370.84 or more and support list total match.....   | <input type="checkbox"/> |
| C. Only program codes 3P, 3R, 30, 32, 33 and 35 are represented (Form CA 802).....  | <input type="checkbox"/> |
| D. The data contain no federally eligible child with a birth date before November 1, 1980 or after October 31, 1993.....  | <input type="checkbox"/> |
| E. Each included case has at least one federally eligible child with a birth date falling on November 1, 1980 through October 31, 1993 inclusive.....   | <input type="checkbox"/> |
| F. Each case and grant appear on the October 1998 integrated payroll.....   | <input type="checkbox"/> |
| G. Each case has been counted in the appropriate grant group: \$1,370.83 or less; or \$1,370.84 or more.....  | <input type="checkbox"/> |
| H. No child is reported on both the CA 802 and CA 803 Reports.....  | <input type="checkbox"/> |

All of the data submitted in Statistical Reports CA 802 and CA 803 and supporting listings are correct and accurate as determined by the edit items listed and checked above. All statements made pertaining to the accuracy of the data submitted are true and accurate.

Signed (person completing edit checks)	Telephone Number (       )
Person to contact regarding this report	Telephone Number (       )